

THESE MINUTES ARE SUBJECT TO APPROVAL BY THE PUBLIC BUILDING AND SITE COMMISSION.

Minutes of the Regular Meeting of the Public Building and Site Commission held on Tuesday, December 22, 2016 at the Reed Intermediate School. Chairman Robert Mitchell called the meeting to order at 7:00 p.m.

PRESENT: Robert Mitchell, Anthony D'Angelo, Joseph Borst, Phil Clark, Roger Letso

ABSENT: Thomas Catalina, Jim Juliano, Thomas Hanlon, Rick Matscheke

ALSO PRESENT: Clerk of the Works Bill Knight, Geralyn Hoerauf from STV/Diversified Project Management, Aaron Krueger from Consigli, Michelle Hiscavich and one member of the press

APPROVAL OF MINUTES OF November 15, 2016.

Mr. Letso moved to approve the minutes from the November 15, 2016 meeting. The motion was not seconded therefore the minutes were not approved.

PUBLIC PARTICIPATION: None.

EDMOND TOWN HALL BOILER REPLACEMENT

Status – The project is complete expect for one door which is a fire door. The contractor is holding this project up. The frames, doors and hardware were built fire rated but they need to be tagged. The Town is holding the retainage on the job. Except for this door, it was a very good job.

Invoices for Payment – Mr. D'Angelo moved to table this payment until they get confirmation from the contractor with regards to installing the door per the Fire Marshalls mandate. Mr. Letso seconded, motion approved with one abstained (Mitchell). Mr. Mitchell will verify the actions of the motion with the Town attorney.

NHS AUDITORIUM RENOVATIONS PROJECT

Ms. Hoerauf reviewed her project status update (attachment A). She explained that they only received one bid for the drywall package and no complete bid for the General Trades package or Alternate #1. Those items need to be rebid. The additional bids are due January 10, 2017. This will allow review and approval of the GMP at the January 24, 2017 PBSC meeting.

A discussion regarding the CIP process and the construction process being disconnected was discussed.

Ms. Hiscavich expressed concern that they are not going to have a finished process and there will not be enough money to do this project. As hard as these kids work and the product they put out they deserve to have a space. The scope of the project was

seating, safety, acoustics and ADA compliance. The theater/stage renovations and associated equipment was incorporated into the scope of the CIP but not into the CIP funding calculations.

Invoices: Mr. D'Angelo moved to recommend approval of Newfield Construction Application #4 in the amount of \$3,500. Mr. Letso seconded, motion unanimously approved.

Mr. D'Angelo move to recommend approval of Smith Edwards McCoy invoice #8 in the amount of \$13,950. Mr. Letso seconded motion unanimously approved.

Mr. Clark moved to recommend approval of Diversified Project Management invoice #9008132 in the amount of \$6,440. Mr. Letso seconded, motion unanimously approved.

SANDY HOOK ELEMENTARY SCHOOL

Status - Mr. Krueger reviewed the outstanding punch list items that still need to be completed. They need to be done when the school is closed. They are holding retainage on the HVAC and the security because they are the ones that have the most items on the punch list. The biggest complaint that he has received is getting the on/off schedule right with the lighting and the heat. After the last meeting they met with the Commissioning Agent (OLA). There were 18 items on their list but only 4 of them could be considered change orders to the project. These would be betterments to the project since the installed systems meet the contract document requirements.

Mr. Mitchell articulated that they were looking for close out the project at the January meeting but Mr. Krueger said February would be more likely due to the bond recalculations, etc.. The last outstanding item Mr. Krueger reported was that the painter is still required to do a 3rd coat of Penofin on the wood siding. It will have to be done in March or April when it is warm enough for the oil to penetrate. His recommendation is to bill the contract with the final payment to the sub-contractor contingent on a 3rd coat being applied. This money will be held by Consigli.

Ms. Hoerauf reviewed her report (Attachment B). The sound system was to be shared between the gym and the cafeteria but that is not working properly. The staff did research as to what they would need and it was determined that a hard wired unit instead of blue tooth would accommodate their needs. The other item has to do with shelves in the music room. At the design phase, the design showed shelves 15" deep for the instruments. The design team changed it to 11.5", consistent with other shelving, but which isn't adequate for all the instruments. Every other item on the wish list is out of the scope and they will not be paid out of the grant.

Mr. D'Angelo moved to add the hard wiring of the sound system and the shelving to the punch list. Mr. Clark seconded motion unanimously approved. The sound system add is less than \$60 with the added shelving units approximately \$3,200.

Invoices: Mr. Letso moved to recommend approval of Consigli Construction invoice #39 in the amount of \$572,717.58. Mr. D'Angelo seconded, motion unanimously approved.

Mr. D'Angelo moved to recommend approval of OLA Consulting Engineers invoice #34667 in the amount of \$4,200. Mr. Letso seconded, motion unanimously approved.

Mr. D'Angelo moved to recommend approval of Svigals+Partners invoice #01360.00-40 in the amount of \$2,877.98. Mr. Letso seconded motion unanimously approved.

Mr. D'Angelo moved to recommend approval of Diversified Project Management invoice #9008194 in the amount if \$4,209. Mr. Letso seconded, motion unanimously approved.

Mr. Mitchel reported that the Public Building and site Commission has received an achievement award from CMAA for this project.

STATUS OF NHS "ROOF" LEAKS & REPAIR – Mr. Mitchell reported that the town attorney is reviewing the A/E contract to make sure it meets all the requirements Town as set by previous contracts.

COMMUNITY CENTER STATUS:

Ms. Hoerauf reviewed her report (Attachment C). She reported that they are still working on the design of the area where the building may be located. Several site plans may be produced. The wetlands have been staked and Brautigam Land Surveyors have been contracted to survey the area. The A/E team is looking at alternative site plans for the building. Those design alternatives will go in front of the selectman in January. Design work will go through the spring. Currently they want to bid in July or August and start construction in September or October allowing for about 15 months for construction.

Mr. D'Angelo moved to recommend approval of Quisenberry Arcari Architects invoice #9451 in the amount of \$23,500. Mr. Letso seconded, motion unanimously approved.

Mr. D'Angelo moved to recommend approval of Diversified Project Management invoice #90008346 in the amount of \$10,600. Mr. Clark seconded, motion unanimously approved.

REVIEW OF TOWN INITIATED PROJECTS: None.

UNFINISHED BUSINESS:

The next meeting is scheduled for January 24, 2016. Mr. Mitchell informed the Commission members that there is an FOIA educational session on January 10, 2017 in Naugatuck and encouraged everyone to attend. All members were sent the seminar information.

ADJOURNMENT

Having no further business Mr. D'Angelo moved to adjourn the meeting at 8:56pm. Mr. Letso seconded motion unanimously approved.

Respectfully submitted,
Arlene Miles, Clerk Pro-Tem

Attachment A

Newtown High School Auditorium Renovation Project
Project Status Update
December 15, 2016



Newtown High School Auditorium Renovation

- Bids were publicly opening by the Finance Director at 3pm today, December 7, 2016. The following bid packages were issued for subcontractor bidding by Newfield Construction on November 1st:
 - Concrete
 - Drywall (including framing and acoustical ceilings)
 - General Trades (including demolition, misc metals, roofing, window and door openings, millwork, flooring, lifts, seating, stage curtains)
 - Painting
 - Fire Protection
 - Mechanical Systems
 - Electrical
 - Alternate #1: Structural Steel for Future Rigging System
- Only one bid was received for the Drywall package and no complete bids were received for the General Trades package or Alternate #1. At the direction of the Finance Director, those trade packages will be rebid.
- During the original bid period, 25 RFIs were submitted and 4 Bulletins were issued by the design team in response to those RFIs. Prior to reissuing the bid packages, SEMA revised the drawings and specifications to incorporate the revisions identified by the RFIs and Bulletins.
- The project timeline has been adjusted for the following additional bid period:
 - Revised Trade Packages available for bidding – December 14, 2016
 - Pre-Bid Walk-Thru – December 21, 2016
 - Final Date for RFIs – January 4, 2017
 - Bids Due – January 10, 2017
 - Scope Reviews with Low-Bidders – January 11 – 16, 2017
 - GMP Report and Subcontractor Award Recommendations to PBSC – January 17, 2016
 - PBSC Approval of the GMP and Awards – January 24, 2016 regular meeting
- With this added bid period, mobilization by Newfield is now projected for the week of January 30th with demolition/construction beginning the week of February 6, 2017. Once subcontractor awards are complete, the project team will finalize the construction schedule; construction completion is now anticipated for July 5th.
- A full list of the subcontractors bidding the various trade packages will be made available after review for compliance with the bid requirements.



TOWN OF NEWTOWN
PUBLIC BUILDING AND SITE COMMISSION
NEWTOWN HIGH SCHOOL AUDITORIUM RENOVATION
PROJECT TIMELINE
 December 15, 2016

DATE	Milestone Activity	COMMENTS
May 19	Grant Application Submitted	
June 24	Project Scope Redefined	Owner's Team Meeting: Superintendent, District Staff, HS Staff, PBSC Chair, OPM
June 29	Cost Estimate & ICW Submitted to OSCG	Grant Application completed
Aug. 15 – Sep. 22	Review by Pierz Associates for code compliance	ICC Checklist needed for OSCG PCR
Aug. 16	Repackaged CDs due from SEMA Team Final construction documents available for distribution to PBSC	One phase; all theater equipment deferred to later project (2017)
Aug. 23 PBSC Mtg	Review and approve Phase 1 documents for submission to OSCG	Sign ED042
Sept. 20 BoE Mtg	Review and approve Phase 1 documents for submission to OSCG	Sign ED042
Sept. 23 – Oct. 24	Code compliance revisions and review by AHJ	Code Compliance Certificate sign-off by BO & FM
Oct. 25	Prebid Conformance Review Meeting at OSCG	
Oct. 25 – Oct. 28	OSCG reviews and issues approval to bid	
Nov. 2 – Dec. 7	Construction Bid Period	Extended from Nov. 30
Dec. 7 – Dec. 14	Revise documents and schedule rebid phase	
Dec. 7 – Dec. 14	Evaluate accepted bids and conduct scope reviews	
Dec. 14 – Jan. 10, 2017	Construction Re-Bid Period	
Jan. 11 – Jan. 16	Evaluate accepted bids and conduct scope reviews	
Jan. 17	Distribute contract award recommendation to PBSC for review	
Jan. 24 PBSC Mtg	Approve contract award and GMP	
Jan. 25 – Feb. 3	Execute contract(s) & mobilize	
Feb. 6	Construction begins	
July 5, 2017	Substantial Completion	Temporary Certificate of Occupancy



TOWN OF NEWTOWN

PUBLIC BUILDING AND SITE COMMISSION

November 30, 2016

Sandy Hook Elementary School
Concerns Chart

We have reviewed the chart forwarded by Kathy Gombos and other open items we have listed. The following summarizes our actions and recommendations.

Punch List – Construction

Gym/Cafeteria Sound System – The Bluetooth player in the stage storage room cannot be operated from the gym when the stage partition is lowered due to low signal strength.

- *BVH has reviewed the staff's request for a DI box and cable and agrees that this is the most cost efficient solution. Purchase can be authorized and cost will be booked to Owner's contingency with the approval of the PBSC. Cost estimated at \$59.67.*

Punch List – FFE

Browsing Bin Units, Library – Rails at bottom shelves have broken on two units just due to expected use and staff is concerned that this will be an ongoing problem.

- *Re-engineered replacement shelving units to be delivered and installed after 1:30pm on December 7th. Administration should advise as to whether library staff will remove and re-shelve books or whether the shelving installers will move the books.*

Book End Holders, Standard Shelving, Library -- The provided book end holders do not consistently hold books upright and detach from the shelf with little pressure/movement.

- *Sample alternative book end holders were provided to the school; awaiting school staff acceptance before ordering replacements.*

Additional Scope Requested -- Construction

Lobby Stairs – A railing solution was requested to deter use of the pointed portions of the stairs and landing. Planters have been provided which appear to solve the issue.

- *Svigals will select and specify permanent planters for the locations, if directed. The Town will not approve the expenditure of grant funds for this additional scope.*

Additional Scope Requested -- FFE

Admin Assistant Desk, Main Office – A larger desk and work surfaces with additional storage has been selected and specified. Cost = \$2339.

- *The Town has not approved the expenditure of grant funds for this additional scope.*

Music Room Shelves, Rm 149 – Initial request was for 15” deep shelves; shelves specified and provided are 11.5” deep. The vendor will not restock the delivered shelves; additional Jonticraft shelving units would cost approximately \$254 - \$298 each. The Music Room has a large storage room with deeper shelves and existing shelving was brought over from Chalk Hill School that is deeper than 11.5”. Did the staff determine if the equipment can be accommodated on available shelving? Providing 3 replacement units at 35” high by 15” deep and 9 replacement units at 48” high by 15” deep (app 36: wide0 would cost approximately \$3,000. The existing units would remain at the school. We will obtain a quote for these new shelves for review.

PBSC will determine if the expenditure of grant funds for this additional scope is appropriate.

Additional Student Desks & Chairs, 3rd and 4th Grade Classrooms – Initial approval was given for 20 desks/chairs in each classroom in the building based on projected enrollment numbers at a meeting in the District offices on Oct. 23, 2015 attended by the Superintendent, Principal, District Business Manager and Facilities Director. Additional desks would cost approximately \$125 each and additional chairs would cost approximately \$83 each.

The Town has not approved the expenditure of grant funds for this additional scope.

Gym/Cafeteria Sound System – Staff have requested that 8 audio inputs be provided on the stage for the sound system systems. A DI unit or mic splitter could be purchased to allow multiple line inputs at the stage connections. Additional equipment would need to be compatible with the 8-channel mixer provided in the storage room off-stage. The equipment arrangement requested was not identified during the numerous programming sessions held during design phases and is not typical of elementary school facilities.

- *The Town has not approved the expenditure of grant funds for this additional scope.*

Volleyball Post Pads – Kathy indicated that the volleyball nets could not be used since there were no pads provided for protection.

- *Consigli went to the school and located the pads. No further action is required.*

Sound System Solutions-Maryrose Kristopik

See attached quote from B and H pro audio. They had the best educational pricing on the items needed.

Gym

- | | |
|--|---------|
| ✓ 1. Direct Input Box to hook up I pad | \$57.82 |
| ✓ 2. Wire to connect to ipad | \$1.85 |

✓ If possible

3. Attach 3 XLR inputs into on the three empty channels in the system. This would allow us to run cords from the system to the stage and use the snake to put wires where we need them. (this would have to be done by the people who installed the system, I have no price)

Gym - BVH comments

1. This is a wire connection by the owner and has no bluetooth. This DI box will need an additional cable to the wall XLR connection. The audio control level would be controlled from the iPad and no remote control device is required.

3. (3) XLR connectors would be the maximum to be added by the vendor to the existing system. If added, (3) XLR locations at the Stage or Gym would need to be located by the owner.

Cafeteria

Option 1

- ✓ Bring the music room sound system to the café and plug into system with DI box plugged into a mic jack on the cafeteria wall

Need:

- ✓ 1-DI Box \$57.82
- ✓ 2-Impad40 Barrel-\$16.72each
- ✓ 1-cord \$1.85
- ✓ 1-100 foot audio Snake to reach stage from music room mixer \$483.14

✗ Option 2

Put more XLR plugs into into the system with plugs on the system or stage wall-see Mrs. Kristopik for placement. (this would have to be done by the people who installed the system, I have no price)

We would still need a snake to run the wires to the stage.

1-100 foot audio Snake to reach stage from music room mixer \$483.14

Cafe - BVH comments

Option 1 - This system is currently hardwired to the speakers at the Music Room. Additional wall connectors would need to be installed to remove the rack from the Music Room.

Option 2 - Only (2) XLR connectors could be added by vendor to the existing system. There is a fire wall between the Music Room and the Cafe, which would prevent any cabling to be run above the ceiling between these two spaces.



Government, Education, and Corporate Department

For Pricing Requests, Purchase Orders, and Customer Service:

Phone: 800-947-8003 212-239-7503	Fax: 800-858-5517 212-239-7759	Email: Education: emailbids@bhphoto.com Corporate: corporatesales@bhphoto.com	Federal Government: gsa@bhphoto.com State and Local: biddept@bhphoto.com
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The Professional's Source

420 Ninth Avenue, New York City, NY 10001 • www.bhphotovideo.com

Prices Are Valid Until: 10/03/16 Bid No.: 627101760

Sold To: Maryrose Kristopik
Sandy Hook School
12 Dickinson Drive
Attn: Maryrose Kristopik
SANDY HOOK, CT 06482

Ship To:
Sandy Hook School
12 Dickinson Drive
Attn: Maryrose Kristopik
SANDY HOOK, CT 06482

Bill Phone: (203)278-2716

(203)278-2716

Date	Customer Code	Terms	Salesperson	Ship Via
09/19/16	79262883	N/A	2BU	MULTIPLE
Qty Ord	Item Description	SKU# MFR#	Item Price	Amount
2	WHIRLWIND PODDI SUMMING ST-MONO DIRECT BOX/REG <i>Free Standard Shipping in the Contiguous (lower-48) USA.</i>	WHPODDI (PODDI)	57.82	115.64
2	PEARSTONE STR MINI MALE to STR MINI MALE CBL- 3'/REG	PEMMSA103B (MMSA103B)	1.85	3.70
2	WHIRLWIND IMPAD40 40 db PAD XLR BARREL/REG	WHIMPAD40 (IMPAD40)	16.72	33.44
1	WHIRLWIND SNAKE FAN/BOX 12 INS - 4 XLR RET 100'/REG	WHMS124XL100 (MS124XL100)	483.14	483.14

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Phone: 800-947-8003 212-239-7503	Toll: 800-858-5517 212-239-7759	Email: Education: emailbids@bhphoto.com Corporate: corporatesales@bhphoto.com	Federal Government: gsa@bhphoto.com State and Local: biddept@bhphoto.com
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The Professional's Source

420 Ninth Avenue, New York City, NY 10001 • www.bhphotovideo.com

Bid No.: 627101760

Date	Customer Code	Terms	Salesperson	Ship Via
09/19/16	79262883	N/A	Slsm	MULTIPLE

Qty. Ord	Item Description	SKU# MFR#	Item Price	Amount
<p>PLEASE NOTE: -----</p> <p>*****UPCOMING SCHEDULE CHANGE *****</p> <p>*****</p> <p>We will be closing on Sunday October 2nd, at 1:00 PM Will remain closed thru Tuesday October 4th and will remain closed thru Tuesday October 4th</p> <p>*****</p> <p>We will be closed on Tue Oct 11th and Wed Oct 12th We will reopen Thursday October 13, at 9:00 AM</p> <p>*****</p> <p>We will be closing on Sunday October 16th, at 1:00 PM and will remain Closed thru Tuesday October 25th We will reopen on Wednesday October 26th, at 9:00 AM</p> <p>**** Please reference your BID number on all PO's ****</p> <p>Certain items may be enforced by vendor to sell at the vendor-imposed price posted at the time of order.</p>				

Payment Type -	- Amount	Sub-Total:	635.92
NO PAYMENT TYPE SELECTED		Shipping:	Free STND
		Total:	635.92



Robert H. Lord Company Inc.

Manchester, CT 06042

QUOTE

ROBERT H LORD CO.

"YOU SUPPLY THE DREAM. WE'LL FURNISH IT."

Phone # (860) 645-8700

Fax # (860) 645-9100

www.rhlco.com

Date	Quote ID
12/1/2016	32672

Name / Address	CN2701
Newtown Board of Ed Attn: Accounts Payable 3 Primrose Street Newtown, CT 06470	

Ship To	32672
Sandy Hook Elementary School 12 Dickinson Drive Newtown, CT 06482	

Estimator	Cust P.O.	Terms	Job Code	Sales Rep	Project Manager
R Romay		Net 30 from Invoic...	11 - 11 PSX0257	RAR	A Kozikowski

Ref	Description	Qty	Cost	Total
1	Jonti-Craft: #5232JC - Fixed Straight Shelf Bookcase, 36"W x 15"D x 35"H	9	253.62	2,282.58
2	Jonti-Craft: #5229JC - Fixed Straight Shelf Bookcase, 36"W x 15"D x 48"H	3	297.90	893.70
Pricing per CT State Contract #11PSX0257 Delivered and Installed Lead Time: 4-6 Weeks				

CT Contract #11PSX0257 - Delivered & Installed	Subtotal	\$3,176.28
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ACCEPTED BY: _____ DATE: _____

CUSTOMER PO: _____

Sales Tax (6.35%)	\$0.00
Total	\$3,176.28

ITEM DESCRIPTION	FIRM NAME	CONFIRMED CONTRACT VALUE	PROPOSED ADDITIONAL COSTS	CURRENT TOTAL BUDGET	NOTES	
Pre-Project Costs					\$ 57,115	
Appraisals	Andrews & Galvin 9/5/2013	\$ 2,600				
	Arnold Grant Assoc. 11/14/2013	\$ 2,800				
	Beecher Appraisals 6/30/2013	\$ 650				
	Kloss Appraisal Services	\$ 2,500				
Site Surveys	Brautigam Land Surveyors PC	\$ 28,489				
Site Signage	East Coast Sign	\$ 3,237				
Tank Removal	Moran Environmental	\$ 16,839				
Professional Fees					\$ 5,449,047	
Owners Project Manager	DPM	\$ 734,294				
OPM Reimbursables	DPM	\$ 9,459	\$ 600			
Architect	Svigals + Partners	\$ 3,076,867				
Architect Add Services	Svigals + Partners	\$ 467,816				
Architect Reimbursables	Svigals + Partners	\$ 107,480	\$ 5,000			
Commissioning Agents	OLA & SES	\$ 174,054	\$ 300			
Haz Mat Consultant	RW Bartley	\$ 80,818				
Environmental Engineers	TRC	\$ 126,311				
Legal	Town Attorney	\$ 132,483				
Clerk of the Works	Bill Knight	\$ 132,967				
Local Review for State Approval	Pierz Associates	\$ 18,500				
Permits	DEEP, Boiler	\$ 1,740				
Special Inspections & Testing	Michael Horton Assoc Inc	\$ 13,183				
	IMTL	\$ 90,833				
	Langan Engineering	\$ 91,023				
	Titan Engineering	\$ 7,426				
CM - Preconstruction	Consigli Construction Co Inc	\$ 177,894				
Construction					\$ 42,495,245	
Phase 1&2 - Abatement	Bestech	\$ 1,122,841				
Phase 1&2 - Demolition	Bestech	\$ 763,055				
Phase 1&2 - Demolition	Mariano Bros Crating	\$ 750				
Phase 1&2 - Demolition	JMM Wetlands Consulting	\$ 1,050				
Phase 1&2 - CM	Consigli Construction Co Inc	\$ 90,612				
Phase 1&2 - Fence	Frankson Fence Co	\$ 82,738				
Phase 1&2 - Seeding	Riccio Landscaping	\$ 19,750				
Phase 1&2 - Security	Consigli Construction Co Inc	\$ 50,734				
Phase 3 - Site Abatement	Bestech	\$ 225				
Phase 3 - Site Construction	Consigli Construction Co Inc	\$ 6,696,773				
Phase 4 - Building Construction	Consigli Construction Co Inc	\$ 33,040,653			thru CO 19	
Phase 6 - Playground Equipment	M.E. O'Brien, Playground Medic	\$ 424,922				
Advertising	The Bee, Hearst	\$ 585				
Utility Costs	Eversource	\$ 53,770				
	Aquarion Water	\$ 25,333				
	Charter & ATT	\$ 7,111				
Builders Risk Insurance	The Hartford	\$ 49,853				
Construction Photo Documentation	MultiVista	\$ 64,093				
School Sign	Unlimited Signs	\$ 397				
Phase 5 - FFE & Technology		\$ 1,158,170		\$ 1,159,545		
	AST - Proxy Cards	\$ 1,375				
Integrated Art Design		\$ 5,582		\$ 5,582		
	Weatherwane install, Cistern Fish					
Subtotal				\$ 49,166,534		
Contingency				\$ 833,466		
Phase 5 - Submitted Change Requests				\$ 3,236		
Total Project Budget				\$ 50,000,000		

Attachment C

Newtown Community Center Project
Project Status Update
December 15, 2016



Newtown Community Center

- The Project Team has been re-engaged and a letter amendment for their June 6th contract has been received acknowledging the new project timeline and confirming the original fee structure.
- The Design Team has met with stakeholder groups to confirm the space and use program
- The Project Team has also met with Land Use staff, Fairfield Hills staff and DPW staff to gather information on the proposed site
- The Town has engaged Brautigam Land Surveyors to map current wetlands and produce a new survey, including the former Canaan House site
- The Design Team is proceeding with schematic design alternatives for site master planning and anticipates that a presentation will be made to the Board of Selectmen in mid-January to review site master plan alternatives
- A current projected project timeline is attached



TOWN OF NEWTOWN
PUBLIC BUILDING AND SITE COMMISSION

NEWTOWN COMMUNITY CENTER
PROJECT TIMELINE
 December 15, 2016

DATE	ACTIVITY	COMMENTS
Oct. 17, 2016	Board of Selectmen Authorize Community Center Project Scope	
Oct. 19	Project Consultants Re-engaged	
Nov. 2	Consultant Kick-off Mtg	QA Offices
Nov. 2 – Dec. 13	Programming Phase	
Dec. 5 – Jan. 12, 2017	Master Plan (Site) Phase	Include Advisory Committee Input
Dec. 12 – Jan. 6	Wetlands Mapping and Site Survey	Brautigam Land Surveyors
Jan. 16	Presentation to Board of Selectmen	Master Site Plan
Jan. 13 – Feb. 10	Schematic Design Phase	Include Advisory Committee Input
Feb. 6 BoS Meeting	Presentation to Board of Selectmen - Review and Select Schematic Design	Alternative Schematic Designs
Feb. 13 – Feb. 17	Community Presentations	Site and Flr Plan
Feb. 6 – Feb. 21	SD Phase Cost Estimate	Provide to PBSC Feb. 21
Feb. 28 PBSC Meeting	Review and Approve SD Pkg	BoS Approved SD Selection and cost estimate review
Mar. 1 – Mar. 17	Begin Land Use, FHA, Design Review Approvals	
Mar. 1 – Apr. 7	Design Development Phase	Include Advisory Committee Input
Apr. 3 – Apr. 21	DD Phase Cost Estimate	Provide to PBSC Apr. 18
Apr. 17 BoS Meeting	Review and Approve DD Pkg	Design Development Documents review
Apr. 25 PBSC Meeting	Review and Approve DD Pkg	DD and cost estimate review
Apr. 26 – Jun 16	Construction Documents Phase	
June 5 – June 23	CD Phase 90% Cost Estimate	Provide to PBSC by July 5
June - July	Potential Groundbreaking Event	
July 11 Special PBSC Meeting	Review and Approve final CD Pkg	Final CDs and cost estimate review
July 12 -- July 21	Finalize Bid Packages	
July 21 – Aug 22	Bid Phase	
Aug 23 – Sept 1	Scope Reviews, GMP Development	Provide to PBSC Sept. 5
Sept. 12 Special PBSC Meeting	Approve GMP and subcontractor awards for submission to the Purchasing Authority	
Sept. 13 – Sept. 22	Contract Approval and Execution	
Sept. 18 – Sept. 22	Mobilization and Permitting	
October 2017 – November 2018	Construction Phase	
October 2018 – November 2018	FFE Installation	
December 2018	Grand Opening	